

NC State Surplus Property
Non-Profit - Tax-Exempt Organization Qualification Request

Name of Organization: _____ Date: _____

Address of Organization: _____

City _____ State _____ Zip Code _____
Employer Identification Number: _____ DLN: _____

Contact person: _____ Telephone: _____

E-mail: _____ Fax: _____

NC State Surplus Property is authorized to enter into negotiated sales of surplus property to Non-Profit, Tax-Exempt organizations within the state per North Carolina General Statute 143-64.03(b). Non-Profit Tax-Exempt organization is defined by the following:

NC General Statute 143-64.02(2)

"Nonprofit tax exempt organizations" means those nonprofit tax exempt medical institutions, hospitals, clinics, health centers, school systems, schools, colleges, universities, schools for the mentally retarded, schools for the physically handicapped, radio and television stations licensed by the Federal Communications Commission as educational radio or educational television stations, public libraries, and civil defense organizations, that have been certified by the Internal Revenue Service as tax-exempt nonprofit organizations under section 501(c)(3) of the United States Internal Revenue Code of 1954.

Attach the following documentation:

- Letter from the IRS recognizing your organization as Non-Profit and Tax-Exempt;
- Copy of license issued by the NC Agency that regulates your organization;
- Letter on organization letterhead with details of the purpose and function of your organization;
- List of Officers of the organization, position and their contact information (including address);
- Name of one person authorized to purchase property on the organization's behalf.

Please check the category(s) of your organization below: (**Only these types of organizations are eligible**)

- Medical Institution Hospital Clinic Health Center School System
 School College University School for the Mentally Retarded
 School for the Physically Handicapped Public Library Civil Defense
 Radio or Television Station Licensed by the FCC as Educational Radio or Television

I certify that the information presented is accurate, current and complete. I understand that all property purchased has to remain in use and is subject verification by the State Surplus Property Agency for twelve months from date of purchase.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____

SEAL

State of North Carolina _____, County of _____

Subscribed and sworn to before me this _____ day of _____

Notary Public: _____

My commission expires: _____

Mail Package to: NC State Surplus Property
6501 Chapel Hill Road
1310 MSC
Raleigh, NC 27699-1310

Definitions

State Surplus defines the organizations above as follows:

1. Medical institutions, hospitals, clinics, health centers.

A facility staffed by a minimum of one licensed physician. Licensed by the North Carolina Department of Health and Human Services. Providing health care to citizens of the state of North Carolina.

2. School systems, schools, colleges, universities, schools for the mentally retarded, schools for the physically handicapped.

An institution providing education. Must provide a minimum of 2 years of successive learning to students of the State of North Carolina. Licensed by the Department of Public Instruction or the Department of Administration. Open admissions program.

3. Radio and television stations licensed by the Federal Communications Commission as educational radio or educational television stations,

Must be based in North Carolina.

4. Public libraries

Must be based in North Carolina.

5. Civil defense

Includes organizations such as Fire Departments and Rescue squads. Must be based in North Carolina.